

**EMPLOYEE BUSINESS EXPENSE REPORT
INSTRUCTIONS**

Line 1. DETAILED INSTRUCTIONS (FORM B ADM 555-1) SHOULD BE REQUESTIONED FROM PURCHASING, NEW YORK

Line 2. BUSINESS LUNCHEONS --- This expense classification is reserved for lunches between employees, vendors, etc. from which no revenue producing business may be expected as distinguished from BUSINESS ENTERTAINMENT which is anticipated to be productive of revenue. All entertainment of business associates or customers must be approved in accordance with corporate policies. Entertainment expense will be reimbursed only if all of the required information concerning each expenditure is clearly indicated. The schedules below are designed to assist reporting of these expenses.

DETAILS OF BUSINESS LUNCHEONS OR DINNERS
(Attach Vouchers in Support of Expense)

DATE	NAMES	POSITION & BUSINESS AFFILIATION	PURPOSE OF LUNCHEON/DINNER	AMOUNT	
(Attach Additional Sheets if Necessary)					
LINE 2. DETAIL OF BUSINESS ENTERTAINMENT (Attach Vouchers in Support of Expense)					
DATE	NAMES	POSITION & BUSINESS AFFILIATION	PURPOSE OF ENTERTAINMENT	NATURE OF ENTERTAINMENT	AMOUNT
6/2	Tom Demery	FHA Commissioner	Meeting	Dinner	23.24
6/8	Jim Shoenberger	Gen'l Mgr - East Spg	Meeting	Lunch	23.75
6/11	Robert H. Lee	Exec. Asst. Sec. - FHA	Meeting	Lunch	25.30
6/13	Peter Holmberg	Asst. of FHA Commissioner	Meeting	Breakfast	23.14
TOTAL					

TOTAL 190 43

LINE 3. MISCELLANEOUS - EXPLANATION
tips at hotel

TOTAL 190 43

LINE 5. UNUSED TICKETS RETURNED C000536

EA04

0547

3713 845398 21008		Expiration Date Checked <input checked="" type="checkbox"/>
11/86 THRU 11/87 72 12		Approval Code
LANCE HENRY WILSON		Check or Bill No.
068583 408100107		Approved charges and follow
0108131863		Merchant/Service Type
MONOCLE REST		Amount of Bill
WASHINGTON DC		Taxes 290
Establishment agrees to transfer to American Express Travel Related Service Co., Inc. or authorized agent for payment. Merchandise and/or services purchased on this card may be returned for cash refund.		Tip/Assoc 61
Cardmember <i>[Signature]</i>		Total 75.30
Cards 896658		Please Print Firmly Cardmember Copy

No. 41	6/11 1987
Received from	
<i>Thirty two Dollars</i>	
<i>For Trip to Washington to Waterside Plaza</i>	
<i>132.00 R. Powell</i>	

4/11
 \$17.00 - cab to airport
 \$8.00 - cab to meeting
 \$4.00 - cab to HMD
 \$9.00 - cab to airport

W047117

C000543

EA04



MEMBERSHIP HAS ITS PRIVILEGES

LOST OR STOLEN CARD 1-800-528-2100

FOR INFORMATION RELATED TO YOUR ACCOUNT PLEASE REFER TO THE CARD NUMBER AND YOUR MONTHLY STATEMENT

MEMBER SERVICES
 U.S. AIRWAYS 1-800-421-4321
 EXPRESS ASSURANCE PLAN 1-800-421-4321
 EXPRESS CARD 1-800-421-4321
 EXPRESS INSURANCE 1-800-421-4321
 EXPRESS TRAVEL 1-800-421-4321

EXPENSE RECORD

Charge: New Orleans
 Home Mortgage Auth.
 Luncheon meeting
 with John Mamonides
 District Atty. Jefferson
 Parish, LA and
 P. Dean, asst. to Secty.
 Pierce, HUD.

Cardmember Official	32113 845298 21008	Expiration Date Checked	<input checked="" type="checkbox"/>
Cardmember	12/67 THRU 11/68 72 AX	Approval Code	
LANCE HERBY WILSON		Check or Ref No.	
Service Establishment	CHRYSLER CARD Charge	Amount for Purchase & Service	Restaurant & Night Club
0131124158		12 27 68	
6311125520BKLY		Tax	Charge Record
Establishment agrees to comply to American Express Travel Related Services Co., Inc. as Authorized Representative for payment. Merchandise and/or services purchased on this card shall not be resale or returned for cash refund.		Tax - Other	
Cardmember Signature	<i>Lance Herby Wilson</i>	Tax - Other	
X		Total	American User Only
Invoice Number	322008	Please Print Firmly	Exclusion Amount
Cards		Record of Charge	
		Cardmember Copy	

LW047344

0000770

EA04

0798

PLEASE DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

ACCOUNT NUMBER 5329 0315 6714 1120 YOUR CREDIT LINE TOTAL CREDIT \$11,300.00 UNLESS CREDIT \$11,021.37 CLOSING DATE 05-06-87 PAYMENT DUE DATE 05-31-87 MINIMUM PAYMENT \$15.00

POSTING DATE	REFERENCE NUMBER	DATE AND DESCRIPTION OF TRANSACTION	AMOUNT
0420	72006238	PAYMENT - THANK YOU	126.05CR
0422	75415117111000110856597	0415 RITZ CARLTON HOTEL WASHINGTON DC	21.28
0422	75415117111000110856589	0415 RITZ CARLTON HOTEL WASHINGTON DC	230.75
0429	75485307118128054122596	0423 GUARDS THE WASHINGTON DC	26.60

PAID 29

SUMMARY OF TRANSACTIONS	PREVIOUS BALANCE	PAYMENTS AND CREDITS	PURCHASES AND ADJUSTMENTS	CASH ADVANCES	FINANCE CHARGE	+ LATE CHARGE	NEW BALANCE TOTAL
	\$126.05	\$126.05	\$278.63	\$0.00	\$0.00	\$0.00	\$278.63

RANGE OF BALANCES	MONTHLY PERIODIC RATE	ANNUAL PERCENTAGE RATE	BALANCE SUBJECT TO FINANCE CHARGE	METHOD OF CALCULATION OF BALANCE SUBJECT TO FINANCE CHARGE
UP TO \$3500	1.32%	15.90%	\$0.00	SEE REVERSE SIDE METHOD A
OVER \$3500	1.24%	14.90%	\$0.00	METHOD A



24-HOUR CUSTOMER SATISFACTION
7-DAY A WEEK
1-800-421-2110

MINIMUM PAYMENT DUE	
PAST DUE AMOUNT	\$0.00
CURRENT PAYMENT	\$15.00
MINIMUM PAYMENT	\$15.00

YOU MAY CALL THIS NUMBER FOR INFORMATION OR TO REPORT LOSS OR THEFT. HOWEVER, BILLING RIGHTS ARE PRESERVED ONLY BY WRITTEN INQUIRIES.

FORWARD BILLING INQUIRIES TO
MARYLAND BANK NA
P O BOX 15026
WILMINGTON DELAWARE 19850

EXHIBIT V-F

CA12

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